



Diversified Accounting Services

Federal Payments – Through IRS DirectPay (No Account Set-Up Required)

Step 1: Visit the IRS Direct Pay page

The first page you need to visit is [IRS.gov/payments/direct-pay](https://www.irs.gov/payments/direct-pay). There, you can choose whether you'd like to make a payment or look up a payment.

If you have any general questions like what payment methods you can use, how to make a payment for your spouse or how to verify your identity, you can select the "[Answers to common questions](#)" link.

Once you select "Make a Payment," head to step two.

Direct Pay With Bank Account

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Bank Account (Direct Pay)	Use this secure service to pay your taxes for Form 1040 series, estimated taxes or other associated forms directly from your checking or savings account at no cost to you.
Debit or Credit Card	You can easily keep track of your payment by signing up for email notifications about your tax payment, each time you use IRS Direct Pay.
Business Tax Payment (EFTPS)	<ul style="list-style-type: none">• Email notification will contain the confirmation number you receive at the end of a payment transaction.• The IRS continues to remind taxpayers to watch out for email schemes. You will only receive an email from IRS Direct Pay if you've requested the service
Your Online Account	
Payment Plan	If you have already made a payment through Direct Pay, you can use your confirmation number to access the Look Up a Payment feature. You can also modify or cancel a scheduled payment until two business days before the payment date.
Penalties	You can also view your payment history by accessing your online account with the IRS.
Tax Withholding	
Foreign Electronic Payments	
User Fees	<ul style="list-style-type: none">• Answers to common questions• Types of payments• Your balance and payment history

[Make a Payment](#)

[Look Up Payment](#)



Diversified Accounting Services

Step 2: Enter your tax information

Next, you'll select your reason for payment, what type of payment you'd like to make and the tax period you're making it for.

The most common reasons you'll make a payment are for a payment plan or installment agreement, a balance due or [estimated taxes](#).

Then you'll need to apply your payment to your Form 1040. Select what tax year you'd like to pay and select continue.

If you are paying a balance due with tax return, then the reason for the payment should be **"Balance Due"**.



Direct Pay

[Have questions or need additional information?](#) | [Español](#)

Step 1 of 5

Tax Information

Select the appropriate payment type and reason for your payment. Information about payment types can be found by clicking the help icon (?). If you are making more than one type of payment or making payments for more than one tax year, submit each of them separately.

Business Taxes?

All business tax payments should be made through the [Electronic Federal Tax Payment System \(EFTPS\)](#)

Reason for Payment

Balance Due

Apply Payment To

Income Tax - Form 1040

Tax Period for Payment

Select Year

CONTINUE >



Diversified Accounting Services

Step 3: Verify your identity

The IRS will ask you to fill out a form that serves to verify your identity.

Enter a tax year for verification. This doesn't have to be the current year – or even the year you're making a payment for. Just select the year you last filed your return. It is always best to use prior year tax return for verification

Make sure the information you put on the rest of the form matches the tax year you entered for verification. That's important to remember because that may not necessarily match your current address or filing status.



All fields with * are required.

Verify Identity

Direct Pay verifies your identity using information from your 1040 filing history. Please provide the following information from a 1040 tax return you filed for one of the years listed in the Tax Year for Verification drop down menu.

Note: the Tax Year for Verification you enter here does not have to match the tax year for your payment.

Tax Year for Verification *

The information you enter must match the information from your tax return for the tax year you selected above.

Filing Status *

First Name *

Last Name *

Confirm Last Name *

SSN or ITIN *
(example: 000112222)

Confirm SSN or ITIN *

Date of Birth *

Country of Residence *

Street Address (from the tax year selected above)

Apt/Suite/Other

P.O. Box

City *

State/US Territory *

Zip Code *

[Privacy Act and Paperwork Reduction Act](#)

I accept the Privacy Act and Paperwork Reduction Act.*

[PREVIOUS](#)

[CONTINUE](#)

[Cancel](#)



Diversified Accounting Services

Step 4: Enter your payment information

The next screen will ask you for three things: your payment information, bank information and your email.

You'll select your payment amount and the date the payment will be credited to. Note that this may not necessarily be the date the payment goes through. You can schedule it for today – or for the appropriate [tax deadline](#).

Enter your bank account information and mark its type as either checking or savings.

Next, you should opt to receive an email confirmation that your payment has been scheduled. The more documentation you have of any tax filings or payments, the better.



All fields are required.

Your Payment Information

Please enter and confirm the payment amount below.

Select a date for your payment to be processed. The payment date selected is the date you will get credit for the payment although the payment may settle on a future date.

Payment Amount (example: 12345.00)

Confirm Payment Amount

Payment Date (within 365 days) ?



Your Bank Account Information

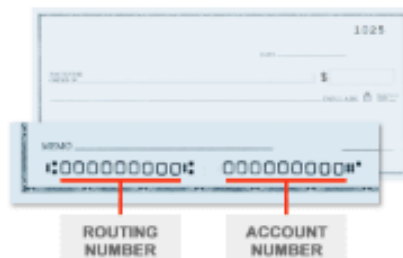
Routing Number (example: 123456789)

Account Number

Confirm Account Number

Account Type

- Checking
- Savings



Email Confirmation Notifications

[Email Terms of Service](#)

- I would like to receive email confirmation notifications and agree to the Email Terms of Service.

Email Address

(example: jsmith@domain.com)

Confirm Email Address

The IRS continues to remind taxpayers to watch out for [email schemes](#). Taxpayers will only receive an email from IRS Direct Pay if they have opted in to receive notifications during the payment process. Report all unsolicited email claiming to be from the IRS or an IRS-related function to phishing@irs.gov.

[< PREVIOUS](#)

[CONTINUE >](#)

[Cancel](#)



Diversified Accounting Services

Step 5: Confirm your information and submit it to the IRS

After that, you're pretty much set. Just make sure all your information looks correct and you're ready to submit your payment using Direct Pay.

To make payments in the future even faster and easier, consider [creating an IRS account](#). Most of your information will be stored on there already – so you can save some extra time entering information.